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| **Chief Executive Officer**  |
| **Summary Terms and Conditions April 2022** |
| **Salary** | **EVH Senior Management Grade SM****8 to SM10**£55,986 to £58,874Placement depending on match with Person Specification |
| **Essential Car User Allowance** | **Yes** – EVH rates currently £1,425 pa |
| **Pension** | **Lothian Pension Fund** *(Currently Homes for Life pay 23.1% and employees pay 5.5% and 11.2% depending on salary. Employees are auto-enrolled but may opt out)* |
| **Immediate Supervisor** | **Board** |
| **Hours of Work** | **35 hrs per week.** (*A flexitime system operates - subject to ensuring adequate cover during opening hours of 9-5 Mon-Thu and 9-4 Fri.)*May need to work out of hours in emergency circumstances. |
| **Annual Leave** | **25 day annual leave plus 15 days public holiday** *(locally agreed)* |
| **Workplace** | Currently all staff working from home. Likely a hybrid agile working system will be introduced.Registered Office: Market Street, Haddington, East Lothian |
| **Notice Period** | 12 weeks |
| **Other Terms & Conditions** | EVH Terms & Conditions Apply |